

# Appendix 5 – Equality Impact Assessment Screening Form

Please ensure that you refer to the Draft Screening Form Guidance while completing this form. If you would like further guidance please contact 2 Champion.

## Section 1

What service area and directorate are you from?

Service Area: Licensing

Directorate: F&CS

### Q1(a) What are you screening for relevance?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### (b) Please name and describe below

Maximum Hackney Carriage Fare Increase

The Council are dealing with a request for an increase to the maximum fare which a hackney carriage may charge.

### Q2(a) What does Q1a relate to?

Direct front line  
service delivery

Indirect front line  
service delivery

Indirect back room  
service delivery

(H)

(M)

(L)

### (b) Do your customers/clients access this service...?

Because they  
need to

Because they  
want to

Because it is  
automatically provided to  
everyone in NPT

On an internal  
basis  
i.e. Staff

(H)

(M)

(M)

(L)

### Q3 What is the potential impact on the following protected characteristics?

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Welsh language	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### Q4(a) How visible is this service/function/policy/procedure/ project/strategy to the general public?

High visibility  
to general public

Medium visibility  
to general public

Low visibility  
to general public

(H)

(M)

(L)

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- (b) What is the potential risk to the council's reputation? (*Consider the following impacts – legal, financial, political, media, public perception etc...*)

High risk  
to reputation

(H)

Medium risk  
to reputation

(M)

Low risk  
to reputation

(L)

- Q5 How did you score?**  
*Please tick the relevant box*

**MOSTLY H and/or M** → **HIGH PRIORITY** →  **EIA to be completed**  
**Please go to Section 2**

**MOSTLY L** → **LOW PRIORITY / NOT RELEVANT** →  **Do not complete EIA**  
**Please go to Q6 followed by Section 2**

- Q6 If after completing the EIA screening process you determine that this service/function/policy/project is not relevant for an EIA you must provide adequate explanation below (Please use additional pages if necessary).**

The Council can use a power afforded by the Local Government (Miscellaneous Provisions) Act 1976 to regulate the maximum fares permitted to be charged by hackney carriage vehicles.; a request has been submitted by the hackney carriage trade for an increase to the current maximum fare, which has been in place since 2011.

In considering the proposals received from the Neath Port Talbot Proprietors Association it is noted that the current minimum tariff is £2.40 which increases to £3.00 after 23:00. The association has suggested other changes to the tariff times and costs but these are not being supported in this report. It is proposed that the hackney carriage fare starting rate be increased by 25p on tariff 1 and 30p on tariff 2 (daytime fare and night time fare), effectively this will add 25p or 30p to every journey taken in a hackney carriage. By not increasing the cost of the running mile i.e. the amount charged for each 1/10 mile travelled, there will be little impact on those that use hackney carriages for longer journeys, this is because the total fare will be 25p / 30p more expensive regardless of distance travelled.

The increase has the potential to impact on those that are financially less secure and it is suggested that this group of people can belong to any of the protected groups, however, with the relatively low increase to the total fare of 25p/30p, it is suggested that the impact will not be a significant one.

There is a potential for an accumulative detrimental effect on persons who rely on the use of hackney carriages, particularly those that are frequent users. It is considered that these persons are most likely to belong to the protected groups of, "age" and "disability". Within these groups there are people who will be less mobile and less independent and will therefore be more likely to require hackney carriages to undertake their daily /weekly routines e.g. shopping trips, doctor appointments etc.

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It is suggested however that although there is potential for a detrimental impact across all the protected groups, more specifically “age” and “disability”, it is felt that the impact is not significant enough to require a full Equality Impact Assessment to be undertaken.

### Section 2

Screener- This to be completed by the person responsible for completing this screening
Name: Neil Chapple
Location: Licensing Section, Port Talbot Civic Centre
Telephone Number: 01639 763056
Date: 18 <sup>th</sup> September 2017
Approval by Head of Service
Name: David Michael
Position: Head of Legal Services
Date:

**Please ensure this completed form is filed appropriately within your directorate because it may be required as evidence should a legal challenge be made regarding compliance with the Equality Act 2010.**